



POLICIES AND FEES

PAYMENT OPTIONS

All Methods of Payments are accepted. Cash, Check, Credit card/Autodraft. You will be charged the full amount for the program not dependent on attendance.

FEES

- Registration fee/supply fee is due at time of application. Registration fees will only be processed for new enrollment if there is an available space.
- Monthly tuition is due by the last day of each month for the following months tuition. A \$20 late fee will be automatically applied on the first to any accounts with a balance.
- Delinquencies exceeding 30 days require a consultation with the director.
- \$10 late fee for pick up (you have a 10 minute grace period)

REFUND POLICY

- All fees listed above are non-refundable.

ARRIVAL AND DEPARTURE

- Your student will be dropped off between 8:30am and 8:45 am for the school day
- Your student will be picked up at 11:30am. Any pickups later than 11:40 you will receive a warning and on the 2nd late arrival you will be charged a \$10 late fee
- Any adult picking up your child must be on the approved list provided by you during registration and show a photo ID to pick up child.

SUPERVISION AND DISCIPLINE

- 2s class will be a 12.2 Ratio
- 3s class will be a 16.2 Ratio
- 4s class will be a 16.2 Ratio

3s and 4s need to be potty dependent

2s need to be sure they are dropped off in a clean diaper

Everyone should pack a change of clothes.

If accidents happen we will work with the families to improve the situation.

- However if they continue to happen they may be asked to practice more at home and reenroll at a later time.

SNACKS

- Snacks will be provided by Thomas Tots. if your child has dietary restrictions please provide that information on the registration form. You **MUST** send your child in with a snack if you have restrictions on what they will receive at class. That list will be provided at the beginning of the month.

HEALTH

- If your child seems ill they will be removed from the class and wait at the front desk for pick up. If the child needs emergency care you will be notified as soon as possible and the emergency room of MCLEOD and CONWAY will be used. The staff will not administer medicine at any time throughout the program without a doctor's note of approval. Please do not send your child if they have had a fever within 24 hours.

SCHEDULE

- THOMAS TOTS WILL RUN ON THE HORRY COUNTY SCHOOL SCHEDULE THEREFORE WILL BE CLOSED IF FOR ANY REASON HORRY COUNTY SCHOOLS ARE CLOSED.



REGISTRATION FORM 2024-2025 SCHOOL YEAR

Name _____

Female _____ Male _____

Likes to be called _____

Date of Birth _____

Address

City _____

Zip _____

Mother's Name _____ Father's
Name _____

Home Phone _____ Home
Phone _____

Cell Phone _____ Cell Phone

Employment _____

Employment _____

Work Phone _____

Work Phone _____ (Employment information is used for familiarization with our families and guest opportunities.)

Mother's Email Address

Father's Email Address

Emergency Contact

(other than parents)

Known Allergies

Language(s) Spoken in the Home _____

Educational or Behavioral Concerns _____

MEDICAL CONDITIONS _____

RED FLAG LIST (any persons not to be able to pick up. Custody issues must have legal documentation showing that a biological parent is not allowed to pick up)

Siblings attending Program _____

There is a \$150 Supply Fee to be paid at the time of registering.

List of others allowed to pick up your child: (name and relationship)

Discipline and Behavior Management Rules

- **Students must keep hands, feet, and objects to himself/herself.**
- **Students must show respect for ALL staff and other students.**
- **Students must use appropriate language.**
- **Students must use movement and voice levels that are acceptable for the setting.**
- **Students must respect program's grounds and refrain from damaging property.**

Consequences

1st offense: a warning is given 2nd offense: time out from activities 3rd offense: time out from activities, written documentation and/or parent contact. Repeated offenses: After 3 offenses have been documented there will be a parent meeting requested and dismissal from program is possible.

We will make efforts to work with the families if bad behavior happens before removing from the program. Unless we feel that they are a threat to themselves or others.

I, THE UNDERSIGNED PARENT/GUARDIAN OF

(CHILD'S FULL NAME), DO HEREBY STATE THAT I HAVE RECEIVED AND DISCUSSED WITH MY CHILD A COPY OF THE

**CENTER'S DISCIPLINE AND BEHAVIOR MANAGEMENT POLICY .
BULLY FREE ZONE: We at Gold Medal After School maintain a
"BULLY FREE ZONE" in accordance to these rules above.**

Parent/Guardian Signature _____

Date_____

Advertising Release

By signing below, you also acknowledge that pictures of your child might be taken by staff to be used for advertising purposes for Thomas Gymnastics at the Beach. I understand that my son or daughter may be included in video tape or photography taken during after school hours. I hereby grant Thomas Gymnastics, it successors, assignees, sponsors, and all other commercial exhibitors the exclusive right to photograph and/or videotape my son or daughter and further to utilize my son or daughters name and face as part of advertising and promotion of Thomas Gymnastics without reservation. In granting this, I understand that Thomas Gymnastics is under no obligation to exercise any of its rights and privileges hereby granted.

Parent/Guardian Signature _____

Date_____